

PROJECT SELECTION

Projects that are not selected for funding the first time they are reviewed will be considered for funding each time the Off-Highway Vehicle Advisory Group (OHVAG) meets to review projects unless the project sponsor withdraws the application.

Projects selected for funding in Phase I will encompass all of the following recommendations:

HIGH-USE AREA – the project will be located on a route, trail, or area that is currently experiencing heavy OHV traffic.

USER SUPPORTED – the project will be endorsed by at least one user organization that can be identified with the specific project area. Greater support may affect project selection.

PRIORITY RECOMMENDATION – the project will include: maintenance and/or renovation of existing routes, trails, or areas; mitigation of damage in proximity to approved use areas; and installation of trail route signs.

DIVERSITY – the selected projects will represent a cross section of use types and geographic areas.

EXPEDIENCE – the project will be completed June 30, 2011.

SPONSOR ELIGIBILITY – the applicant must have control of and management responsibility for the area of the project and have a current agreement with State Parks in effect to allow transfer of funds for OHV project purposes. Other sponsors will be considered in later phases of the program.

PHASE I – APPLICATION, FUNDING, COMPLETION PROCESS

1. Project sponsors who can meet the Sponsor Eligibility criteria are invited to submit the following documents and supporting information:

Application Form – available at: <http://azstateparks.com/OHV/index.html>

User Support Letter – on organization letterhead signed by authorized representative.

Map of Project Area – must show affected route numbers or trail names.

Pictures of Project Area – must show all areas to be affected by project work and may be emailed or submitted on a disk. (See application form)

2. Applications received by April 15, 2010 will be considered for funding at the OHVAG meeting on Friday, May 21, 2010. Applications received after April 15th will be considered at the next OHVAG meeting which will be convened in August or sooner if necessary.
3. Project sponsors may request up to \$100,000. No match is required. Administration costs (burden) are not eligible and cannot be included in the project cost. Design and engineering costs cannot exceed 10% of the project cost.
4. Upon execution of task or work order State Parks will advance 80% of the project cost to the project sponsor. The balance of allocated funds will be paid upon completion of the project.
5. The project will be considered completed when the work proposed in the application form and agreed upon in the task/work order is certified by letter as completed, pictures from the same location as submitted with the application show the project accomplishments, and documentation of all eligible projects cost are submitted with the Payment Request Form (to be provided). Completing the project within the agreed upon time is imperative. *Failure to do so could affect selection for future projects.*



STICKER FUND PROJECT SELECTION PROGRAM

Please fill out the following information and include:

- A letter on volunteer group letterhead signed by an authorized person or individual letters supporting this project.
- Map identifying the project location.
- Photos of project area to be improved (on disk or submitted by email).

Name of Managing Agency:

Agency Contact Name:

Contact Address:

City/State/Zip:

Phone:

E-Mail:

Location of Project – include affected route numbers and/or trail names:

Work to be performed (must be OHV-related):

Provide Estimated Costs for the Work Described Above:

Identify an approximate project start date and anticipated completion date:

Requested Funds:

Match Amount (if any):

Mail Application and supporting documents to: **ARIZONA STATE PARKS, Attn: Robert Baldwin, Recreational Trails Grants Coordinator, 1300 W. Washington St., Phoenix, AZ 85007**
You may request an application in MSWord format from Robert Baldwin: rbb2@azstateparks.gov